

# Sites Reservoir Project – NEPA Coordination Meeting Minutes



**Date:** September 11, 2020

**Location:** WebEx Link included in Outlook Invitation

**Time:** 1:30 PM to 2:30 pm

**Leader:** Sites Integration/ICF

**Recorder:** Sites Integration

**Purpose:** Project Status, Approach to Joint Document and 508 Compliance

## Attendees:

Monique Briard, ICF	Melissa Dekar, Reclamation	Shay Humphrey, ICF
Mark Carper, Reclamation	Linda Fisher, Sites Integration	Dennis Johnson, ICF
Dan Cordova, Reclamation	Erin Heydinger, Sites Integration	Nicole Williams, ICF
Ryan Davis, Reclamation	Laurie Warner Herson, Sites Integration	Natalie Wolder, Reclamation

## Agenda:

Discussion Topic	Topic Leader	Time Allotted
1. Introductions – Roll Call and Introductions	Laurie	2 min
2. Prior Action Items	Laurie	3 min
a. Authority to coordinate with Reclamation to set up 508 compliance meeting		
b. Authority to consider page limits and joint document approach		
c. Authority to update schedule based on Reclamation’s prior input		
3. Project Update	Ryan/Laurie	10 min
a. Reclamation		
i. Status of the Feasibility Report		
b. Authority		
i. Joint Document Approach – based on A. Leigh email		
ii. Designation of the preferred project –September 17		
4. 508 Compliance	Shay	25 min
a. Confirm passing Adobe Accessibility Checker is sufficient for meeting compliance		
b. Color themes		
c. Including blank pages		
d. Alt text for tables		
e. Color Contrast Requirements for text overlaid on images		
5. EIR/EIS Deliverables	Nicole/Laurie	10 min
a. Recent deliverables		
i. Annotated Outline		
ii. Preliminary Draft Chapter 2, Alternatives		
b. Process for review		

6. Schedule	Linda	5 min
a. Confirm whether milestone schedule accommodates Reclamation reviews and still meets Authority's July release of the Revised Draft EIR/Supplemental EIS		
7. Next Steps	All	3 min
a. Revised CEQA Objectives – NEPA purpose and need		
b. Other?		

## Meeting Minutes:

### Agenda Item 1

- Authority provided introduction and purpose of meeting: provide an overview of project status, including the Authority's upcoming designation of the local preferred project; approach to joint EIR/EIS and 508 Compliance; Reclamation review of the EIR/EIS annotated outline and working draft EIR/EIS.

### Agenda Item 2

- Authority provided brief recap of action items with more detail to follow under other agenda items.

### Agenda Item 3

- Reclamation provided an update on the status of the Feasibility Report and review process.
- Authority team provided an update on the approach to the joint EIR/EIS, based on an email received from A. Leigh regarding page limits and waivers, specifically:
  - Since we are supplementing the draft EIS, we are now subject to the page limit requirements
  - Reclamation is generally supportive of requesting a page limit waiver (and additional time waiver if needed), but it would be requested later in the process, since the project is on paused status in the Department database.
  - Prepare the document as a joint CEQA/NEPA document and keep the page count as low as possible, making note of anything that is done to reduce length and keep the document as concise as possible.
  - If a page limit waiver is denied, Sites could certify the CEQA document; this should provide the analysis necessary to reference and create a concise NEPA document. Reclamation would continue to provide technical review during the document preparation.

### Agenda Item 4

- There was a discussion, lead by the Authority team, on the 508 compliance process. Topics included color codes and color palate options, format of pages and tables, and tools for checking compliance.

### Agenda Item 5

- The Authority team discussed the intent of the recent deliverables and clarified that these are working documents. The annotated outline was drafted primarily to provide the team with an approach to the layout and general content of the EIR/EIS and to provide guidance to technical staff writing sections. The preliminary draft project description – Chapter 2, Alternatives – has been developed in rough form as a first step in preparing the more complete description due in December. It will be used as a resource in the next weeks to fill data gaps.

### Agenda Item 6

- The Authority gave a brief update on schedule refinement and process to update.