Reclamation Review Process



**Affordable Water, Sustainably Managed**

Meeting Agenda

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| Our Core Values – Safety, Trust and Integrity, Respect for Local Communities, Environmental Stewardship, Shared Responsibility and Shared Benefits, Accountability and Transparency, Proactive Innovation, Diversity and InclusivityOur Commitment – To live up to these values in everything we do |
| Meeting Information: |
| Date: | July 28, 2021 | Location: | Teams |
| **Start Time:** | 10:00 a.m. | Finish Time: | 11:00 a.m. |
| Purpose: | RDEIR/SDEIS Reclamation Review and Process for Release |
| Meeting Participants: |
| Monique Briard, ICFMelissa Dekar, Reclamation | Linda Fisher, Sites IntegrationVanessa King, Reclamation | Laurie Warner Herson, Sites IntegrationNicole Williams, ICF |
| Agenda: |
| Discussion Topic | Topic Leader | Time Allotted |
| * 1. Purpose of the Meeting
 | Laurie | 2 mins |
| * 1. Current Review Process
		1. Chapter 11 and appendices – any feedback
 | Laurie/Reclamation | 5 mins |
| * 1. Next Deliverable (8/6 in schedule, TBD)
		1. Confirm: no 508 compliance
		2. Confirm organization of files, options include:
* single pdf of fully stacked chapters with single pdf of fully stacked appendices;
* individual multiple pdfs of chapters and individual multiple pdfs of appendices; or
* 1 completely fully stacked pdf?
	+ 1. Confirm: no file size limitations
		2. ICF proposes the following for any pdf generated:
* Book marks will be provided to the 3rd heading level
* Figures will be provided at end of chapters/appendices if they are stand alone and not embedded
* PDF will be electronically view (not print ready)
 | Nicole/Reclamation | 20 mins |
| * 1. Post 8/6 or TBD
		1. ICF would like to start 508 compliance around 8/9 assuming posting of federal register on 9/3.
		2. Will need Reclamation’s approval of the meta data that is included with each file. Draft meta data below:
* Adobe Document Properties – Meta Data
* Title: Chapter/Appendix Title To Be Added e.g. Executive Summary, Sites Reservoir Project Recirculated Draft Environmental Impact Report/Supplemental Draft Environmental Impact Statement
* Author: Sites Project Authority and Bureau of Reclamation, California-Great Basin Region
* Subject: Sites Reservoir Project Revised Draft Environmental Impact Report/Supplemental Draft Environmental Impact Statement
* Key Words: NEPA, CEQA, National Environmental Policy Act, California Environmental Quality Act, Bureau of Reclamation, Sites Project Authority, Environmental Impact Report, Supplemental Environmental Impact Statement, EIR/SEIS, Water Supply Reliability, Surface Water Storage, Endangered Species Act, ESA
	+ 1. Accessibility - Insertion of fly sheet with contact information
 | Nicole/Reclamation | 20 mins |
| * 1. Action Items/Follow Up
 | All | 5 mins |