

# NEPA Coordination Meeting - Agenda



*Our Core Values – Safety, Trust and Integrity, Respect for Local Communities, Environmental Stewardship, Shared Responsibility and Shared Benefits, Accountability and Transparency, Proactive Innovation, Diversity and Inclusivity*  
*Our Commitment – To live up to these values in everything we do*

## Meeting Information:

**Date:** February 15, 2023                      **Location:** Teams  
**Start Time:** 10:00 a.m.                      **Finish Time:** 11:00 a.m.  
**Purpose:** Standing Coordination Meeting for Final EIR/EIS Preparation/Process

## Meeting Participants:

David Brick, Reclamation	Ali Forsythe, Sites Authority	Allison Jacobson, Reclamation
Monique Briard, ICF	Melissa Harris, ICF	Laurie Warner Herson, Integration
Ariel Cohen, HDR		

## Agenda:

Discussion Topic	Topic Leader	Time Allotted
1. Admin Final EIR/EIS Review	Laurie	20 min
a. Comments due 2/28 – need to confirm status, including BDO review		
a. No requests yet for extra time. Reclamation to start proactively reaching out individually – this Thursday or Friday. If no response, further nudge Tues or Weds		
b. BDO feedback – none yet		
c. Will Reclamation consolidate comments if submitted separately by agencies?		
a. Reclamation will consolidate only individual comments received from reviewers prior to this official review period		
b. Any official comments during this period will be passed along just as the files		
c. NRCS want final form after this review period		
2. Next deliverable for SES/Solicitor	Melissa/Monique	20 min
a. Schedule – quick turnaround will require live edit meetings		

- 
- a. Live edit meeting= decisionmakers on the call, going through the document together. Red flag type concerns identified to focus on. Intended to focus on issues needing Reclamation input e.g., conflicting comments from different reviewers. At end of call, that chapter would be done (maybe minimal follow up). Friday 3/10, Mon 3/13-Thurs 3/16 for scheduling these. 3-4 hour block, minimum 2-hour.
    - a. To cut down time: hybrid approach, maybe ICF drafts proposed edits and some reviewers can approve edits via email. Give a heads up before the meeting about specific comments to review to prevent back and forth
    - b. We as a group to come up with a list of which chapters/sections we think require live edit meeting and with who to get a jump on scheduling and to prioritize consolidating those (first, early discussion (Friday 3/10?) with BDO, CBDO, other orgs that may require a back and forth second discussion) – Allison to check calendars and book time in advance
    - c. Phrase as working meeting rather than live edit meetings to encourage brainstorming
    - d. Laurie to send check in to State agencies to encourage upload comments early, as-ready
    - e. We (on the call) should block off that week for these meetings
  - b. Solicitor review aim to start 4/7
    - a. Solicitor included now to familiarize themselves with the document
  - b. Format – Vol 1 and 2 in track changes, tables organized by letter
    - a. For solicitor review – RTCs in letter format or table format? Organized by topic or by letter? Prepare as it will to DC – need to confirm for scheduling purposes
    - b. Word: Vol 1 and 2 track changes, Vol 3 clean and letter format (arranged by commenter’s name)
  - c. Fully edited but not ADA compliant
    - a. Confirm by when it needs to be ADA compliant? When it goes to DC?
-

---

<ul style="list-style-type: none"> <li>d. Outstanding items – CAR, NRCS coordination           <ul style="list-style-type: none"> <li>a. CAR –</li> <li>b. PAM – Laurie to check with John on status of PAM responses and timing of publishing, but think they are done; will coordinate with David/Allison to confirm who sends to Steven. Outstanding Q: What do the solicitors need to see before DC? Requirements for next step?</li> </ul> </li> </ul>		
---	--	--

---

3. Schedule	All	15 min
a. DC review and EPA posting – confirm steps and general timing		

---

4. Action Items	All	5 min
a. Laurie to reach out to state agencies		
b. Laurie to talk to John about PAM		
c. Laurie to continue to coordinate all the moving parts		
d. David to reach out to Fed agencies, report to Laurie		
e. Allison to look at calendars to schedule Live Edit meetings		
f. Allison and David to talk through which groups need extra time for comments		

---